

VTOS ICT for Employment and Further and Higher Education

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CONNECT
TRANSFORM
ICT FOR A NEW DIRECTION



Improving Productivity Using IT • IT Security for Users • Using the Internet • Using Email
Computerised Accounting Software • Database Software
Desktop Publishing Software • Spreadsheet Software • Website Software

Now Recruiting for September

For an application form contact AETC Letterkenny on: **074 91 61581**

What past learners have to say about the course...

Kieran Muray

...A lot of the stuff I am doing in college now, I have covered already in the VTOS course and it has giving me a good base line to continue my studies ... my advice to anyone no matter what age they are, is to join and complete a VTOS course first. It is well worth it and you will benefit from it in the long run...

Damien Patton

...Thanks to the experience of taking part in the course I am happy going to my work for the first time in a very long time. I would recommend anyone thinking of going back to education to do so...

Gary Kee

...Since completing the course I have gained employment in Pramerica and I believe that the course played a big role in securing me the job...

Noelle Martin

...After completing the course in ICT, I was ready academically as well as gaining the confidence I lacked before undertaking training with VTOS ... I graduated from LYIT with Honours in Law in 2014. It took a lot of determination to keep going but whatever course you want you have every opportunity to achieve your vision for your future...

Lynnette McGee

...I particularly enjoyed doing Web Authoring, as this was entirely new to me. Our teacher was extremely competent in all aspects of the course. She was also very helpful, patient and accommodating to all her learners ... the course provided me with great knowledge and confidence to be able to further my education to third level, where I am now studying Computing with Computer Security and Digital Forensics at LYIT...



www.donegaletb.ie

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LEARNER COURSE INFORMATION

Course Title	ICT for Employment and Further and Higher Education.
Location	AETC Letterkenny, Ard O'Donnell, Letterkenny, Co Donegal.
VTOS Eligibility Requirements	VTOS, aged 21 and over and be in receipt of unemployment payment for 156 days (6 months). Some places may be given under our BTEI Programme, aged 18 and over, who left full-time education.
VTOS Programme Supports	<ul style="list-style-type: none"> • Receive VTOS training allowance at a rate equivalent to the Jobseeker's Benefit instead of your jobseeker's payment. • VTOS participants under 26 who move from an age-related reduced rate of Jobseeker's Allowance will get a rate of €160 per week. • VTOS training allowance and work: If you are returning to your course for a second year, you will continue to get your VTOS allowance during the summer months. You can also take up full-time work during the summer months and your VTOS payment is not affected. • Travel Allowance, Free Books, Career Guidance. • Check www.citizensinformation.ie for VTOS programme updates.
Childcare Supports	Yes, on-site Pre-School at the Centre (free of charge) or places on Childcare Education Training Supports (CETS), both subject to availability.
Course Requirements	Junior Certificate or QQI Level 4 Certificate, with good level of numeracy and literacy skills, ability to take responsibility for own learning within a supervised environment, exercise initiative and independence when carrying out activities.
Interview Process	All applicants must complete an interview.
Duration	2 Years, September – May each year
Times	9:30 – 3:00 Monday to Thursday, 9:30 – 12:45 Friday
Course Content Modules	See front cover for course content modules.
Course Content	Course content fully supported within classroom timetable.
Assessment Techniques	Continuous Assessment: Assignment, Skills Demonstration, Project, Portfolio/Collection of Work, Examination and Learner Records.
Learning Supports	If learning supports are required for assessments (e.g. examination) you must produce current psychological report at the start of the course, which will determine what supports are available for assessments.
Work Placement	Two week block and 1 day release for 10 days.
Garda Vetting	Only, if your work placement area requires it.
Progression Routes	<p>Progression Routes within Donegal ETB* City and Guilds Level 2 & 3 Advance Diploma in Software Developer City and Guilds Level 3 Software Tester QQI Level 6 Business Management CompTia A+ Essentials IT Support Specialist IATI Accounting Technical Ireland *Subject to course funding and eligibility requirements</p> <p>Progression Routes Third Level** LYIT: Level 6 Department of Business Studies and Computing Courses North West Regional College Derry: Business, IT and Computing Courses **Subject to CAO and UCAS conditions</p>