

Donegal ETB Quality Assurance Governance and Management



FET Senior Management Team
Cróna Gallagher (Director of Further Education and Training)
Martina Needham (Adult Education Officer)
Charles Gorney (Adult Education Officer)
Vinny Mc Groary (Area Training Manager)
Mairead Carlin (Assistant Training Centre Manager)
Colm Richardson (Assistant Training Centre Manager)

Quality Council	
Terms of Reference	
<ol style="list-style-type: none"> 1. Oversee planning, co-ordination, quality, development and improvement of all aspects of the FET offering in the ETB. 2. Protects, maintains and develops the standards of education and training programmes and related activities. 3. Approves new/revised FET QA policies and procedures as recommended by the QA Panel. 4. Approves new programme developments as recommended by the Programme Approval Panel. 5. Receives reports on monitoring and review from the QA Panel. 6. Ratifies assessment results and final results as presented from the Results Approval Panel. 7. Ensures that all learners receive an equivalent experience. 	
Role	Member
Chair	Cróna Gallagher (Director of Further Education and Training)
Secretary	Joe Whitelock (Quality Assurance Coordinator)
Member	Vinny Mc Groary (Area Training Manager)
Member	Martina Needham (Adult Education Officer)
Member	Employer representative (TBC)
Member	Joanne Donaghey (Staff Representative)
Member	Community Representative (TBC)
Member	Miriam O Donoghue (External Expert)
Member	Paddy Hannigan (Letterkenny Institute of Technology)
Member	Siobhan Magee (Further Education Support Service)

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FET Quality Assurance Sub-Committee	
<p>Terms of Reference</p> <ol style="list-style-type: none"> 1. The subcommittee reports into the FET Quality Council and assists it in fulfilling the development, oversight, planning, co-ordination and improvement of quality assurance policies, procedures, and processes 2. The QA subcommittee receives submissions of new or updated policies, procedures and processes from the QA Support service and will iteratively review such submissions until they are approved for submission to the FET Quality Council. 3. On completion of the review, the QA subcommittee will make a recommendation to the FET Quality Council for approval of the revised QA policies, procedures or processes. 4. The QA subcommittee will prepare a schedule for quality reviews and monitor outputs of the quality reviews, reporting relevant recommendations to the FET Quality Council. 	
Role	Member
Chair	Charles Gorney (Adult Education Officer)
Secretary	Joe Whitelock (Quality Assurance Coordinator: QASS)
Member	Elaine Russell (Training Standards Officer: QASS)
Member	Margery Quinn (Assistant Training Standards Officer: QASS)
Member	Aine McLaughlin (Full-time Programme: VTOS coordinator)
Member	Caroline Gillespie (Full-time Programme: VTOS coordinator)
Member	Lorraine Murray (Senior Training Advisor/Authorised Officer)
Member	Guven Faracli (Contracted Training Officer)
Member	Vivienne Doherty (Coordinator Part-time Programme: BTEI)
Member	Aidan McCloskey (Coordinator Part-time Programme: LFL)
Member	Tara McGuire (Course Recruitment Training)

FET Programme Sub-Committee	
<p>Terms of Reference</p> <ol style="list-style-type: none"> 1. The programme subcommittee reports into the FET Quality Council and assists it in fulfilling the approval of new programmes. 2. The programme subcommittee receives submissions from SMT and will iteratively review such submissions until they are approved for submission to the FET Quality Council. 3. On completion of the approval process the Programme subcommittee will make a recommendation to the FET Quality Council to approve the new programme. 4. The programme subcommittee will recommend programme validation documentation to the FET Quality Council for approval. 5. The Programme subcommittee receives submissions of new or updated policies, procedures and processes relating to programme design or approval from the QA Support Service. They will review such submissions until they are recommended to go forward for approval and ratification by the FET Quality Council. 	
Role	Member
Chair	Mairead Carlin (Assistant Training Centre Manager)
Secretary	Joe Whitelock (Quality Assurance Coordinator: QASS)
Member	Corinna Orsi (Training Standards Officer: QASS)
Member	Tina O'Donnell (Assistant Training Standards Officer: QASS)
Member	Antoinette O'Keeney (PLSS Coordinator: QASS)
Member	Michelle O'Reilly (PLC)
Member	Siobhan Coughlan (BTEI Support Worker)
Member	Catherine Friel (Community Education Facilitator)
Member	Deirdre McColgan (Guidance Coordinator)
Member	Dara Devine (Contracted Training Officer)