

Submitting an Expression of Interest – Literacy Volunteer Information Document

This Expression of Interest is for volunteering opportunities supporting one-to-one tuition for Donegal ETB's Adult Literacy Service, known as the Learning for Living Programme, under its Further Education and Training (FET) Service, incorporating Literacy, Numeracy and Digital Skills.

Applicants may be selected for volunteering based on the following:

- 1. The information submitted by you on the Form including education/training and previous experience.
- 2. The needs of the students as identified by the relevant Adult Literacy Organiser.
- 3. Your availability to volunteer.
- 4. Your proximity to the FET Centre or suitable venue where there is a demand for one-to-one literacy tuition.
- 5. Your completion of Volunteer training provided by Donegal ETB.
- 6. Subject to satisfactory reference checks.
- 7. Receipt of a satisfactory Garda Vetting Disclosure.

Please note the following essential information:

- 1. The Organiser / Coordinator will make direct contact with applicants.
- 2. The information provided by you on the Expression of Interest Form will be submitted directly to the Basic Education / Learning for Living team of Donegal Education and Training Board, who will verify the details and any documentation provided by you.
- 3. Your personal data will be made available to the relevant Line Managers which may include Donegal ETB Adult Literacy Organisers, Basic Education Coordinator, Regional Literacy Coordinator and/or the Adult Education Officer as appropriate.
- 4. For queries, please email to adelemcelhinney@donegaletb.ie

Please click <u>here</u> to complete and submit your Expression of Interest.